



**The Antient and Honorable
Fraternity of Royal Ark Mariners
of Victoria**

under the jurisdiction of
The United Grand Lodge of Mark
Master Masons of Victoria

REGULATIONS



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Published by Authority of the
Grand Master's Royal Ark Council

18 MAY 2013
MELBOURNE

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Grand Commander

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Grand Scribe

**THE ANTIENT AND HONORABLE FRATERNITY
OF ROYAL ARK MARINERS OF VICTORIA**

Under the jurisdiction of

**THE UNITED GRAND LODGE OF
MARK MASTER MASONS OF VICTORIA**

REGULATIONS

For the government of

ROYAL ARK MARINER MASONRY IN VICTORIA

Effective from 18th May 2013

Preamble

These Regulations for the governance of Royal Ark Mariner Masonry in Victoria have been approved and adopted by the Grand Master's Royal Ark Council (hereinafter referred to as the "Council"), and all previously adopted and published Regulations are repealed.

In all cases which are not specially provided for by these Regulations, Royal Ark Mariner Masonry shall be bound by the Constitution and Regulations of the United Grand Lodge of Mark Master Masons of Victoria, and its proceedings shall be regulated thereby as nearly as circumstances will permit. In the event of any inconsistency or conflict between these Regulations and the Constitution and Regulations of the United Grand Lodge of Mark Master Masons of Victoria the former shall prevail to the extent of the inconsistency or conflict.

The Regulations, numbered 1 through 29 printed herein, being specific to Royal Ark Mariner Masonry, should be read in conjunction with and to the aforementioned Mark Regulations. Unless otherwise specified herein, words and phrases defined in the Mark Constitution have the same meaning in these Regulations.

Where:

- (a) a form is authorized in these Regulations, that form should be used only with such adaptations as are essential, and
- (b) a Regulation requires some action to be taken, the appropriate member must take that action.

The practice of issuing circulars dealing with specific matters is abolished, and all current circulars are withdrawn.

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Designations

1. In these Regulations, the Mark Constitution and its Regulations, and in relation to any matter connected with Royal Ark Mariner Masonry, the following designations shall apply:

The Grand Master shall be designated Grand Commander.

The Deputy Grand Master shall be designated Deputy Grand Commander

A Past Grand Master shall be designated Past Grand Commander.

A Past Deputy Grand Master, if an Enthroned Commander, shall be designated Past Deputy Grand Commander.

The Grand Secretary shall be designated Grand Scribe.

All Officers and Past Grand Officers of the Grand Mark Lodge, retain their prefix as in the Grand Mark Lodge.

Interpretation

2. In these Regulations, certain words and phrases used in the Mark Constitution and Regulations, as set out below, bear the following meanings:

<u>Word or Phrase</u>	<u>Meaning</u>
Advancement	Elevation
Board	Grand Master's Royal Ark Council
Installation Meeting	Enthronement Meeting
Installed Master	Enthroned Commander
Mark Master Mason	Royal Ark Mariner Mason
Master	Commander

Powers and Prerogatives

3. The Grand Commander and his Deputy shall enjoy and exercise all the honors, rights, privileges, power and prerogatives in connection with Royal Ark Mariner Masonry which appertain to their offices in the Mark Degree and may grant dispensations for any temporary or emergent variations of these Regulations or Lodge Resolutions which he may consider to be for the benefit of the Order and may with the advice of the Council annul, rescind, vary or add to those Regulations and Resolutions at any time.
4. The Grand Commander or the Senior Officer of the Council may require any Royal Ark Mariner Lodge:
 - (a) to Elevate the Grand Master-Elect or the Deputy Grand Master-Designate as a Royal Ark Mariner Mason, and
 - (b) to Enthroned either or both as a Commander.

The Lodge called upon shall, in such cases, be entitled to the fees prescribed in its Resolutions to be

paid out of the funds of the Antient and Honorable Fraternity of Royal Ark Mariners of Victoria

5. The Grand Commander may appoint and enthrone a Royal Ark Mariner Mason with the rank of enthroned Commander, being an office for which there are no prior requirements.
6. The Grand Commander has the sole power to award the Order of Merit and the Brother so honored shall be entitled to place the letters "OM" after his name.

Council

7. The Council shall comprise of:
 - (a) The Grand Commander, the Deputy Grand Commander, the Immediate Past Grand Commander and the Grand Scribe.
 - (b) Three Enthroned Commanders appointed annually by the Grand Commander from the Grand Mark Offices of Senior Grand Warden, Junior Grand Warden, Grand Treasurer, Grand Registrar and the President of the Board of General Purposes.
 - (c) Three Enthroned Commanders annually appointed by the Grand Commander from the six Brethren elected or appointed to the Board of General Purposes.
8. The Council shall possess powers and authority over Royal Ark Mariner Masonry, similar to those of Grand Mark's Board of General Purposes, and its decision on all questions affecting Royal Ark Mariner Masonry, if approved by the Grand Commander, shall be final.
9. With the exception of the Grand Commander, the Deputy Grand Commander, Past Grand Commanders and Past Deputy Grand Commanders, all other members of the Council are entitled to wear a Collarette (a winged Globe suspended by a rainbow ribbon, one inch and one quarter in width, worn around the neck).

Attendance at Ceremonies

10. Only Past Grand Commanders, Past Deputy Grand Commanders and Past Grand Mark Officers appointed to assist the Grand Commander at Enthronement Ceremonies are to accompany the Grand Commander or his Representative into a Royal Ark Mariner Lodge.

Past Grand Commanders enter and retire with deacons where sufficient sets of Wands are available.

After the Grand Commander and/or his Deputy have been introduced, Past Grand Commanders and Past Deputy Grand Commanders pass under the wands for introduction

Grand Regalia

11. The Grand Commander, Deputy Grand Commander and Past Grand Commanders wear Grand Mark Apron and Gauntlets with appropriate Royal Ark Mariner Chain Collar and Collarette. If available a Royal Ark Mariner Chain Collar may be worn by Past Deputy Grand Commanders in place of their Grand Mark Cloth or Chain Collar.

Officers appointed to assist the Grand Commander wear Grand Mark Regalia with a Royal Ark Mariner Chain Collar.

All other Enthroned Commanders, when attending Royal Ark Mariner Ceremonies (Enthronement or otherwise) and whether holding Grand Mark Rank or not, are clothed with their Enthroned Commanders

Apron and Collar, and enter the Lodge prior to the admission of the Grand Commander or his Representative

No Grand Officer (present or past) is entitled to a seat on the Dais in a Royal Ark Mariner Lodge unless he is an Enthroned Commander, a Past Grand Commander or a Past Deputy Grand Commander.

Attachment to a Mark Lodge

12. Every Royal Ark Mariner Lodge shall be attached to a warranted Mark Lodge under the jurisdiction of the United Grand Lodge of Mark Master Masons of Victoria, and the precedence of each Royal Ark Mariner Lodge shall be determined by that of the Mark Lodge to which it may be attached and whose name and number it shall bear.

In the case of a Mark Lodge, to which a Royal Ark Mariner Lodge is attached, being suspended or erased, the Royal Ark Mariner Lodge may be attached to another Mark Lodge by the authority of the Grand Commander, or with the consent of the Grand Commander, retain their original number.

New Lodge

13. Every application for a Warrant for a new Royal Ark Mariner Lodge must be by Petition (Schedule 1) to the Council, signed by at least twenty five (25) Royal Ark Mariner Masons regularly registered under this jurisdiction or another constitution recognized by the United Grand Lodge of Mark Master Masons of Victoria. All petitioners should specify the Royal Ark Mariner Lodge to which they belong or formerly belonged and at least six (6) of the said petitioners shall be Enthroned Commanders. The completed Petition should be accompanied by a Clearance Certificate from the last Royal Ark Mariner Lodge of any petitioner who is not a present member of a Royal Ark Mariner Lodge. Should the Petition be approved by the Council, the Grand Commander may issue his Warrant or Charter accordingly.

The Commander of a new Royal Ark Mariner Lodge must have been previously Enthroned as a Commander of a Royal Ark Mariner Lodge.

Lodge Officers

14. The Officers of the Lodge are: the Commander, Senior Warden – Japheth, Junior Warden – Shem, Chaplain, Treasurer, Scribe, Director of Ceremonies, Senior and Junior Deacons, Organist, Choirmaster, Guardian, Stewards and Warder, and assistants may be appointed to the Scribe, Director, both Deacons, and no others. A Brother who has not previously, in a Lodge, been elected or appointed to any office as aforesaid mentioned in the previous sentence, may not be elected or appointed to an office with a higher precedence than Senior Deacon unless the election or appointment is one of the following offices – Chaplain, Treasurer or Scribe.

The Commander elect must have served five years as a Royal Ark Mariner Mason with at least one year as either Son Japheth or Son Shem, unless by special dispensation of the Grand Commander.

Lodge Regalia

15. The Regalia of Royal Ark Mariner Masonry consists of Apron, Sash and Jewel as follows:

The Apron is of white kid, lambskin or similar bordered with rainbow ribbon 50mm in width, with two rosettes and with segmental flap, bordered with rainbow ribbon 37mm in width, in the centre of which is a rosette. The Apron of a Commander is of white kid, lambskin or similar bordered with rainbow ribbon 100mm in width with two triangles silver in color instead of rosettes, and with segmental flap bordered with rainbow ribbon 37mm in width, in the centre of which is a silver triangle. When a Commander is a present or Past Grand Mark Officer, the triangles are of gold or gilt colour.

The Sash is of rainbow ribbon 100mm in width with silver fringe, worn over the left shoulder and passing obliquely to the right side.

The Jewel with which every registered Royal Ark Mariner Mason is invested, is a segmental plate representing a rainbow, suspended from which is a Dove with an Olive Branch in its mouth, hanging from a rainbow ribbon 30mm in width, with a bar upon which is the name of the Lodge, and on an oval

plate fastened on the ribbon, the number of the Lodge, all of silver colour. A Past Commander may also wear the letter N inside a triangle, pendant from a similar ribbon. When the Commander is a Present or Past Grand Mark Officer, the metal work should be gold or gilt in colour.

An Enthroned Commander wears in place of the Sash, a collar of rainbow ribbon 100mm in width with silver button and cord, and jewel of silver or white metal, with an Ark within a triangle. When a Past Commander is a Present or Past Grand Mark Officer, the button, cord and jewel should be gold or gilt in colour.

16. Each Lodge shall provide collars for every officer, which should be of rainbow ribbon 100mm broad, with silver buttons and cord, and also Jewels of silver or white metal within a triangle, viz:

Commander	An Ark
I.P Commander	The letter “N”
Son Japheth	The letter “J”
Son Shem	The letter “S”
Treasurer	A Key
Scribe and Assistant	Two pens in Saltire
Director and Assistant	Two Rods in Saltire
Deacons	A Triangle
Organist	A Lyre
Choirmaster	A Lyre
Guardian	Two Axes in Saltire
Steward	A Cornucopia
Warder	An Axe.

The Commander wears a Crimson Robe with a 100mm Yellow border.

The Immediate Past Commander wears a Yellow Robe with 100mm Black border.

Japheth wears a Green Robe with 100mm Red border.

Shem wears a Blue Robe with 100mm White border.

The Chaplain wears a Black Robe with Green Stole in place of the usual Officers Collar, silver fringe at each end of Stole, and silver triangle approximately 75mm above each fringe

Deacons and Guardian wear White Robes bordered with rainbow ribbon; the emblem for the Deacons wand is an Axe.

Lodge Records and Reporting

17. Each Royal Ark Mariner Lodge shall maintain proper books (refer Mark Constitution Clause 174) together with the following forms specific to Royal Ark Mariner Masonry:

<u>Form</u>	<u>Schedule No.</u>
* Petition for Warrant	1
* Application for Elevation	2
* Application for a Joining Member	3
* Clearance Certificate	4
* Register of Members	5
* Lodge Meeting Report	6
* Return of Commander and Wardens	7
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18. Every Lodge shall complete a Lodge Meeting Meeting report in the form of Schedule 6 and forward it to the Grand Scribe.
19. Every Lodge shall, immediately after the Enthronement of the Commander, forward to the Grand Scribe a Return of Commander, Wardens and Scribe (Schedule 7).
20. The Scribe of every Lodge must maintain a Book of Resolutions in accordance with Clause 241 of the Mark Constitution. Sample resolutions are set out in Schedule 8.

Membership

21. No Candidate shall be Elevated, or any Royal Ark Mariner Mason admitted as a Joining Member, unless he be a financial member of a Mark Lodge on the Register of the United Grand Lodge of Mark Master Masons of Victoria or of another Constitution recognised by such Grand Lodge of which satisfactory proof must be given.
22. No vote for a Candidate or Joining Member shall take place unless:
- an appropriate Application Form (Schedule 2 or 3) shall have been completed and signed by the Brother proposed, his proposer and seconder and lodged with the Scribe, and
 - the Brother's details, contained in his Application Form, are set out in the summons for the meeting at which the vote is to be taken.
23. A fee shall be charged on every brother being Elevated or for a member joining a Lodge (Schedule 10).

24. If any member of a Royal Ark Mariner Lodge should cease to be a member of a Mark Lodge and shall not within twelve months from such cessation again become a subscribing member of a Mark Lodge, his membership in every Royal Ark Mariner Lodge shall, at the expiration of such period of twelve months, cease.
Any Brother whose dues to any Royal Ark Mariner Lodge are three years in arrears shall be excluded.*ipso facto*. Such exclusions shall be transmitted to Grand Mark in the form of Schedule 9.
25. Any Brother who is for any reason the subject of exclusion or suspension from his Mark Lodge (Clause 231 of the Constitution) shall *ipso facto* be excluded from any Royal Ark Mariner Lodge of which he is a member while such exclusion or suspension shall continue in force, and until application for reinstatement has been made by the Brother so sentenced as foresaid. Such reinstatement is by a majority vote of the Brethren. Whilst the subject of such exclusion or suspension the Brother is not entitled to visit any Royal Ark Mariner Lodge.

Meetings

26. Meetings of Royal Ark Mariner Lodges shall not be convened in the same summons which is issued for Mark Lodge meetings, but nothing herein shall prevent the same Brethren from being office-bearers in both.
27. Without dispensation from the Grand Commander or the Deputy Grand Commander, no Royal Ark Mariner Lodge may elevate more than two candidates at any one meeting.
28. Emergency meetings may be called by order of the Commander of a Lodge whenever he may think fit provided no emergency meeting shall be held on a date fixed by the Resolutions of the Lodge as that of a regular meeting and provided also that no Emergency meeting shall be held for the sole purpose of taking a Ballot for a Candidate or Joining Member.

Availability of Regulations

29. A copy of these Regulations must be presented to every newly Elevated Brother (or a Royal Ark Mariner Mason joining from another jurisdiction), and his acceptance thereof shall be deemed a submission thereto.

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria

PETITION FOR WARRANT

TO the Grand Master's Royal Ark Mariner Council.

WE, the undersigned, being regularly registered Royal Ark Mariner Masons of the Lodges mentioned against our respective names, petition for a Warrant, empowering us to meet as a regular Lodge of Royal Ark Mariners under the title of..... and to be attached to the

Lodge of Mark Master Masons No and there to discharge the duties of the Order in a constitutional manner according to the forms of the Order and Regulations of the Grand Master's Royal Ark Council.

We affirm our loyalty to the Grand Commander and promise strict obedience to his commands and the Regulations of the Order.

The proposed name of the Lodge is and it is proposed that it meet aton (day)at (time)

We have nominated and recommend that the inaugural Officers of the Lodge, be

..... Brother to be the first Commander,
..... Brother..... to be the first Japheth, and
.....Brother..... to be the first Shem of the said Lodge.

A draft of the proposed Resolutions is attached.

Date of Petition: Scribe Pro-tem:.....

At a regular meeting of the Lodge of Mark Master Masons No it was resolved that the consent of the Lodge be given to the above Petition.

Dated this day of.....20

Signed on behalf of the Lodge,
.....W.M.
.....Secretary

Petitioner Details

Table with 3 columns: Name and Rank, Lodge Name & Number, Signature. Includes dotted lines for text entry.

And so on to end of petitioners.

Details of Candidates

Table with 2 columns: Name and Rank, Mark Lodge and Number. Includes dotted lines for text entry.

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria

FORM OF APPLICATION FOR ELEVATION

To the Commander, Officers, and Brethren

of theRoyal Ark Mariner Lodge No

I, being a Mark Master Mason and a subscribing Member of Mark Lodge No and in good standing, hereby offer myself as a Candidate for Elevation as a Royal Ark Mariner Mason in the abovementioned Royal Ark Mariner Lodge

Name in full

Occupation.....

Business Address

AddressPost code

My Telephone number is/are: (Priv.) (Bus.)(Mob.)

My Date of birth ;

My Masonic Ranks are: (Mark) (Craft).....(Chapter).....

Name and No. of Craft Lodge.....

I agree, acknowledge and declare if accepted to

- Continue to be bound by and pay strict obedience to the Constitution and Regulations of the United Grand Lodge of Mark Master Masons of Victoria, and
• conform to the Regulations of The Antient & Honorable Fraternity of Royal Ark Mariners of Victoria, and the Grand Master's Royal Ark Council, and
• observe the Resolutions of this Royal Ark Mariner Lodge for as long as I am a member.

SignatureDate of Application:

Proposed bySignature.....

Seconded bySignature.....

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria

FORM OF APPLICATION FOR A JOINING MEMBER

To the Commander, Officers, and Members

of theRoyal Ark Mariner Lodge No.....

I,
(Full name)

of.....Post code
(Address)

do hereby make application to be admitted as a Joining Member of the abovementioned Royal Ark Mariner Lodge.

The Royal Ark Mariner Lodge of which I was, or am, a Member is the

No..... on the Register of The Antient & Honorable Fraternity of Royal Ark Mariners

of.....

My Telephone number is/are: (Priv.) (Bus.)(Mob.)

My occupation is :

My date of birth is:

My Masonic Ranks are: (Mark) (Craft).....(Chapter).....

My Mark Lodge is:No. ;

My Craft Lodge is: No. :

I agree, acknowledge and declare if accepted to

- Continue to be bound by and pay strict obedience to the Constitution and Regulations of the United Grand Lodge of Mark Master Masons of Victoria, and
- Continue to conform to the Regulations of The Antient & Honorable Fraternity of Royal Ark Mariners of Victoria, and the Grand Master's Royal Ark Council, and
- observe the Resolutions of this Royal Ark Mariner Lodge for as long as I am a member.

SignatureDate of Application:

Proposed bySignature.....

Seconded bySignature.....

The Antient and Honorable Fraternity of Royal Ark Mariner Masons of Victoria
under the jurisdiction of

The United Grand Lodge of Mark Master Masons of Victoria

CLEARANCE CERTIFICATE

.....Royal Ark Mariner Lodge No

CLEARANCE CERTIFICATE No:

THIS IS TO CERTIFY THAT

who has signed his name at the foot hereof, is a Royal Ark Mariner Mason, and that he has ceased to be a member of this Royal Ark Mariner Lodge, and that he is has paid all dues.

Elevated in Royal Ark Mariner Lodge No on/...../.....

Enthroned inRoyal Ark Mariner Lodge No on/...../.....

Dated at the day of 20.....

_____ Commander

_____ Scribe

Signature:

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria

REGISTER OF MEMBERS

Craft ID number	Surname	Initials	Given Name	Partners name	Address	Post Code	Phone

NOTE: This register of Members is for Lodge use **ONLY** and not to be used for any other purpose.
 Partners name only to be included where acceptable to the member concerned.

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria Schedule 6

LODGE MEETING REPORT

Lodge Name No. Date of meeting:

This report to be forwarded to the Grand Scribe's office within seven days of meeting

Candidates Elevated

Craft ID	Name In full	Address	Post code	Mark Lodge, No. & constitution

Brethren Affiliated

Craft ID	Name In full	Address	Post code	Previous Mark Lodge, No. & constitution

Brethren Re-instated

Name in Full	Current Craft Lodge & Number	Date

Brethren Removed from Register

Name in Full	Why Removed?	Date	Clearance Cert Issued & any money owing.

Change of Address

Name in Full	New Address	Post code

Work Conducted at Meeting

	Attendance: Members
 Visitors

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria

RETURN OF COMMANDER AND WARDENS.

A Return of Commander and Wardens being subscribing Members of the Royal Ark Mariner Lodge No to be transmitted to the Grand Scribe immediately after the Enthronement of Commander.

Names of Commander and "Wardens"	Rank	When Enthroned or Invested			Address
		Day	Month	Year	
	Commander			20	
	Japheth			20	
	Shem			20	

I hereby certify that the above is a correct return, and that the Brethren named therein are, to the best of my knowledge, subscribing members of a Mark Lodge.

Dated thisday of 20 Commander/Scribe

Particulars of Scribe: Name:

Address:

.....Post Code Phone No.

To be signed by either Commander or Scribe.

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria

SAMPLE RESOLUTIONS FOR ADOPTION BY A ROYAL ARK MARINER LODGE

..... LODGE No.

These resolutions of the Lodge were passed in open lodge on

1 Meetings

The regular meetings of this Lodge are held at

- On (e.g. second Monday of odd months except January) atam/pm
- The regular meeting in is the Enthronement month.

2 Membership Categories

The categories of members are:

- General member, being a member whose main place of residence is in Victoria, other than a distant member, who must pay full dues.
- Distant member, being a member whose main place of residence is situate not less than Kilometres radially from the Lodge’s meeting place, who must pay dues at a proportion ... % of full dues. This category is determined conclusively by his residential address, as recorded by the Scribe, at the Enthronement meeting.
- Special Member, who is elected as such, who must pay the dues determined in the resolution electing him a Special Member.
- Honorary Member, who is elected as such who will be free of fees.

For any broken period of a year the Scribe may determine reasonable proportioned dues.

3 Financial

- The Lodge’s financial year usually commences on the first day of the month in which the regular Enthronement Meeting is held.
- All Payments must be made by cash or cheque.
- All monies of the Lodge shall be paid into an Institution in Victoria holding a banking licence on account of the Lodge.
- There shall be no more than four (4) and no less than two (2) signatories to the account – any two of whom must sign.
- The accounts of the Lodge shall be audited in accordance with clauses 234, 235 &, 236 of the Mark Constitution.

4 Dues

Lodge dues at this date are \$..... .00 (Refer Clauses 226 – 232)
Grand Lodge dues \$..... .00

Total \$..... .00

The Scribe and Organist whilst filling their Offices are exempt from dues if applicable.

5 Elevation and affiliation fees

Each candidate for Elevation must pay an Elevation fee of \$..... .00 (in addition to his dues)

Each joining member must pay a joining fee of \$..... .00 (in addition to his dues)

The Antient and Honorable Fraternity of Royal Ark Mariners of Victoria
EXCLUSIONS REPORT

.....Lodge, No.

The Brother/Brethren listed below is/are:

- 3 years in arrears of dues at the END of our CURRENT financial year and so, pursuant to clause 272 of the Mark Constitution is/are to be excluded or;
- EXCLUDED under a Resolution of the Lodge.

NOTE: The name of any Brother whose name appears will be removed from the register of members of your Lodge without further correspondence.

1) Three years in arrears

Craft ID No.	Surname	Given Name

2) Lodge Exclusion

Dated: / /

Commander or Scribe;

The Antient and Honorable Fraternity of Royal Ark Mariner Masons of Victoria

SCHEDULE OF FEES

The Fees payable to Grand Lodge are:

- | | |
|-----------------------------------|------------------------------|
| • Grant of Warrant | Ten times a due |
| • Issue of a Warrant confirmation | Ten times a due |
| • Amendment to the Warrant | Five times a due |
| • Registration of a Brother | |
| On Elevation | One and one-half times a due |
| On Affiliation | A due |

NOTES:

1. Grand Lodge Capitation fees are fixed by Grand Lodge after recommendation from the Council at a Grand Lodge Communication pursuant to Clause 36 of the Mark Constitution.
2. A 'due' is the Grand Lodge half-yearly Capitation Fee referred to in the Schedule.